

*Security file*

Approved For Release 2005/05/20 : CIA-RDP74B00415R000400070009-8

OLC 72-1026

19 September 1972

MEMORANDUM FOR: Director of Security

SUBJECT: Designation of Area Safety Officer

This is to advise that I have designated

[REDACTED]

STAT

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[REDACTED] to be the Area Safety Officer for the Office of

Legislative Counsel.

[REDACTED]

STAT

John M. Maury  
Legislative Counsel

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5 SEP 1972

**MEMORANDUM FOR:** Deputy to the DCI for the Intelligence  
Community  
General Counsel  
Legislative Counsel  
Inspector General  
Director of National Estimates  
Director of Planning, Programming  
and Budgeting  
Cable Secretary

**SUBJECT** : Designation of Area Safety Officers  
Investigation and Reporting of Accidents

1. Reference is made to [ ] revised 10 May 1972, paragraphs b(3) and c, which require operating officials and heads of independent offices to designate Area Safety Officers who, in turn, are to investigate accidents and submit Accident Report Form 2652a to the CIA Safety Officer.

STAT

2. The Occupational Safety and Health Act and Executive Order 11612 set stringent requirements for the immediate reporting of accidents and injuries and subsequent record keeping procedures. The act also requires that quarterly and annual reports be submitted to the Department of Labor. Prompt reporting of these incidents is necessary to insure accurate reports to the Department of Labor. Further, the accident reports provide Safety Officers and appropriate interested authorities with information on unsafe practices and conditions which they, in turn, can correct to develop, strengthen, and maintain an effective safety program.

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3. Analyses by the Safety Staff of the injuries incurred by DCI personnel during the first seven months of 1972 reveal a total of four (4) injuries. Each addressee will receive an attachment to this memorandum summarizing the accident reporting performance of his office.

4. It is requested that this Office be advised of those individuals designated as Safety Officers. A representative of the Safety Staff will then brief the Safety Officers regarding the responsibilities of the Central Intelligence Agency under the Occupational Safety and Health Act and Executive Order 11612, and also the responsibilities of the Safety Officers as outlined in  The Area Safety Officers will also be provided with copies of the Occupational Safety and Health Act, Executive Order 11612, and the Safety and Health Standards promulgated by the Secretary of Labor.



Acting Director of Security

Att

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ATTACHMENT

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No accidents recorded.

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No accidents recorded.

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Acting Director of Security  
4 E 60, Headquarters

EXTENSION

NO.

☐

DATE

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Legislative Counsel  
7 D 43, Headquarters

2.

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